



12/03/2010

VICTOR H BENAVIDES  
DISTRICT MANAGER  
DALLAS PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the Ralph Hall congressional district.

Post Office Name:	BEN FRANKLIN
Zip+4 Code:	75415-9998
EAS Level:	11
Finance Number:	480710
County:	Delta
Proposed Admin Office:	ROXTON
ADMIN Miles Away:	5.4
Near Office Name:	PECAN GAP
Near Miles Away:	5.3
Number of Customers:	
Post Office Box:	63
General Delivery:	0
Rural Route (RR):	0
Highway Contract Route (HCR):	0
Intermediate RR:	36
Intermediate HCR:	0
City Delivery:	0
Total Customers:	99
ZIP Code Change:	Yes <input type="checkbox"/> NO <input checked="" type="checkbox"/> ZIP Code
Maintain Town Name:	Yes <input checked="" type="checkbox"/> NO <input type="checkbox"/>

The above office became vacant when the postmaster was promoted on 02/13/2010.

Unit is vacant and services 62 PO Boxes and does not meet the needs of over 2 hours earned.

KAY VAUGHAN  
Manager, Post Office Operations

Approval to Study for Discontinuance:

VICTOR H BENAVIDES  
DISTRICT MANAGER  
DALLAS PFC

12/03/2010

DATE

cc: Area Manager, Public Affairs and Communication



Docket: 1354618

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NOTICE OF POST OFFICE EMERGENCY SUSPENSION

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**A. Office**

Name: BEN FRANKLIN State: TX Zip Code: 75415  
Area: SOUTHWEST District: DALLAS PFC  
Congressional District: Ralph Hall County: Delta  
EAS Grade: 11 Finance Number: 480710  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no Emergency Suspension for this office

Prepared by: Allison Rizan  
Title: DALLAS PFC Post Office Review Coordinator  
Tele No: (972) 393-6485

Date: 06/02/2011  
Fax No: (972) 393-6336



NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION

**A. Office**

Name: BEN FRANKLIN State: TX Zip Code: 75415  
Area: SOUTHWEST District: DALLAS PFC  
Congressional District: Ralph Hall County: Delta  
EAS Grade: 11 Finance Number: 480710  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no Emergency Suspension for this office

Prepared by: Allison Rizan  
Title: DALLAS PFC Post Office Review Coordinator  
Tele No: (972) 393-6485

Date: 06/02/2011  
Fax No: (972) 393-6336



A service of



# Post Office™ Locations

[PRINT](#) | [BACK](#)

## Post Office™ Locations near 75415



**1 Post Office™  
Location - BEN  
FRANKLIN**

828 FARM ROAD 38  
BEN FRANKLIN, TX  
75415-9998  
(800) ASK-USPS  
(800) 275-8777  
(903) 325-4333

0.0 mi

**Business Hours**

Mon-Fri  
8:00am-12:00pm  
1:00pm-4:00pm  
Sat-Sun  
closed

**Services**

[PO Boxes Online](#)

Service hours may vary. Please  
check link for business hours.

**2 Post Office™  
Location - PECAN  
GAP**

112 3RD ST  
PECAN GAP, TX  
75469-9998  
(800) ASK-USPS  
(800) 275-8777  
(903) 359-6630

5.3 mi

**Business Hours**

Mon-Fri  
8:00am-1:00pm  
2:00pm-4:00pm  
Sat-Sun  
closed

**Services**

[PO Boxes Online](#)

Service hours may vary. Please  
check link for business hours.

**3 Post Office™  
Location -  
ROXTON**

208 HARRISON AVE  
ROXTON, TX 75477-  
9998  
(800) ASK-USPS  
(800) 275-8777  
(903) 346-3432

5.4 mi

**Business Hours**

Mon-Fri  
8:00am-12:00pm  
1:00pm-4:00pm  
Sat-Sun  
closed

**Services**

[PO Boxes Online](#)

Service hours may vary. Please  
check link for business hours.

[Business Hours](#)
[Services](#)

- 4 Post Office™**  
**Location - ENLOE**  
 1884 FARM ROAD  
 2949 S  
 ENLOE, TX 75441-9998  
 (800) ASK-USPS  
 (800) 275-8777  
 (903) 395-4851  
 6.9 mi
- Mon-Fri  
 8:30am-12:00pm  
 12:30pm-4:00pm  
 Sat  
 8:30am-10:00am  
 Sun  
 closed
- PO Boxes Online**  
 Service hours may vary. Please check link for business hours.
- 5 Post Office™**  
**Location - COOPER**  
 150 E DALLAS AVE  
 COOPER, TX 75432-9998  
 (800) ASK-USPS  
 (800) 275-8777  
 (903) 395-2711  
 8.4 mi
- Business Hours**  
 Mon-Fri  
 8:00am-4:00pm  
 Sat-Sun  
 closed
- Services**  
**PO Boxes Online**  
 Service hours may vary. Please check link for business hours.

### Post Office™ Locations near 75415

#### By City

[BEN FRANKLIN](#) [PECAN GAP](#) [ROXTON](#) [ENLOE](#) [COOPER](#)

#### By ZIP Code

[75469](#) [75477](#) [75441](#) [75432](#) [75450](#) [75470](#) [75448](#) [75449](#) [75446](#) [75421](#)  
[75492](#) [75428](#) [75460](#) [75443](#) [75486](#) [75496](#) [75438](#) [75468](#) [75413](#) [75437](#)

### People and Business Search Find people and businesses at [WhitePages.com](http://WhitePages.com)

#### People Search

Search for a person and perform a reverse lookup on phone numbers and addresses.

#### Business Search

Search for a business by name or category nationwide.

#### Reverse Phone Number

See who is calling you



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Eviction Notice

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**A. Office**

Name: BEN FRANKLIN State: TX Zip Code: 75415  
Area: SOUTHWEST District: DALLAS PFC  
Congressional District: Ralph Hall County: Delta  
EAS Grade: 11 Finance Number: 480710  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no eviction notice for this office

Prepared by: Allison Rizan  
Title: DALLAS PFC Post Office Review Coordinator  
Tele No: (972) 393-6485

Date: 06/02/2011  
Fax No: (972) 393-6336



### Building Inspection Report

#### A. Office

Name: BEN FRANKLIN State: TX Zip Code: 75415  
Area: SOUTHWEST District: DALLAS PFC  
Congressional District: Ralph Hall County: Delta  
EAS Grade: 11 Finance Number: 480710  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

- There was no building inspection report nor photos for this office

Prepared by: Allison Rizan  
Title: DALLAS PFC Post Office Review Coordinator  
Tele No: (972) 393-6485

Date: 06/02/2011  
Fax No: (972) 393-6336



**How this Ben Franklin Post Office Building came to be:**

One day in 1993, Gwen Moore walked into the old Ben Franklin Post Office to find out that it was about to be closed. As the area had a real need to keep the Office open, Gwen got right to work. She contacted Mary Preas and they set forth a plan to work with Jim Chapman, our Congressman, to see what could be done. Following this initial action, a general meeting of those in the area was called which resulted in agreement that a plan of action was needed and that it would be supported. A team was formed of Jody Carmichael, Bill and Chris Stewart, Gwen Moore, Shirley Plummer, Lorette McDaniel, Randy Freeman, Barbara Carroll, and Jon & Barbara Gammon. This group, along with the area residents set forth a plan and together followed it to a conclusion.

Several specific actions were key to the success. Bill Stewart spent many hours researching the titles for the the land. Gwen Moore, Mary Preas and Aline Freeman went to great lengths to make sure everyone had the opportunity to write Jim Chapman. Gwen also made sure his office was visited in person. Randy Freeman created building momentum by pledging the building exterior and foundation.

Next the group organized a dinner with Buff Morris and Nubbin Maddox providing the entertainment. The dinner served as the cornerstone for raising the remaining funds that were needed.

As a third action, Bill Stewart, Shorty Freeman, and Jon Gammon made trips to Dallas to work with Bruce Tidmore, Don Hip, Edie Wyatt, Don Cunningham, and Richard Druery of the USPS Operations Group. The long and short of it is that the Area, the Post Office Folks and Jim Chapman worked very hard to arrive at a solution as there was a legitimate need to condemn the old Post Office Building. The USPS could not afford to put up a new building based on the current revenue we took in, and, if we could put up a building, then there would be no reason to stop service at this time. The Area residents got together the money while the USPS worked out a plan with us on a unique building design that would meet the many legislative requirements, as well as the common sense needs of the users.

Bill Stewart, Loyd Vandygriff, Sammy Plummer, Shorty Freeman, and Jon Gammon set out to head up various portions of the building project. Due to the team work of the area, the building was up in short order. On January 22, 1994 it was opened for business, and on April 8th, 1994 a Grand Opening celebration occurred.



The following people actively and generously made the Ben Franklin Post Office a reality:

United States Congressman - Jim Chapman

Post Master - Mary Alice Grady

United States Post Office Operations:

Richard Druery, Don Hip, Don Holland,  
Bruce Tidmore, Edie Wyatt

**Participating  
Rural Carriers**

Sue Street Talco Claudia Bales Talco  
Ben Kelsoe Avery Tom Rogers Avery  
Mac Guest Bagwell Dale Miller Detroit

**Participating Post Masters**

Ron Thurman-Bogata Joe Thompson-Deport  
Ron Sansom-Talco Kay McFadden-Chicota  
Jessie Owens-Bagwell Pat Hancock Petty  
Richard Jones-Klondike Jackie Wilson-Detroit  
Marshall Hall-Powderly Betty Blagburn-Enloe  
Mary Katherine Crumbley-Lake Creek

**Contributing  
Contractors**

Eddie Trapp 395 2162  
Dan Pickering 395 2502  
Jerry Melton

**Foundation &  
Exterior  
Contractors**

Richard Sampson  
David Veraska

**Materials were provided by:**

Herb Brookshire Shorty & Aline Freeman  
Trinity Industries Loyd & Audrey Vandygriff  
Area Post Offices Sammy & Shirley Plummer  
Randy & Lisa Freeman Jon & Barbara Gammon

**Lunches provided by:**

Aline Freeman  
Mary Alice Grady  
Gwen Moore  
Barbara Gammon

**Construction of the  
Building Interior**

Bill Stewart  
Sammy Plummer  
Loyd Vandygriff  
Rick Anderson  
Jerry Melton  
Robert Carmichael  
Terry Johnson  
Gwen Moore  
Audrey Vandygriff  
Shirley Plummer  
Glena Melton  
Shorty Freeman  
Bobby Cheatum  
George Vandygriff  
Cory Wright  
Cy Carter  
Wayne Carroll  
Aaron Johnson  
James Campbell  
Vic Chevalier  
Randy Freeman  
Jerry Jaramillo  
Billy Grady  
Dameon Jolly

**Contributors**

Margaret Chessher Investments (First Contribution)

Martha Mims  
Nina B. Welch  
Louise Phillips  
Mr. and Mrs. Irvin Kerr  
Verlon Hines  
Lou Ada Melton  
Jimmy Long  
Mr. and Mrs. Lynn Tatum  
Danny and Barbara Carroll  
Mr. and Mrs. Ramiro Jaramillo  
Jessie Mae Williams  
Waldo Jackson  
Faydell Carroll  
Mr. and Mrs. Bruce Shirley  
Gladys Clark  
Mr. and Mrs. J.C. Lancaster  
Joe Williams  
George Vandygriff  
Barbara Long  
Mr. and Mrs. Randy Freeman  
Bill and Chris Stewart  
Joe Canida  
Charles and Brenda Whirley  
Loyd and Audrey Vandygriff  
Tom and Barbara Foster  
Robert and Renee Carmichael  
Tommie and Mary Brunz  
Jesse and Juanita McJunkins  
Judy and Kenneth Gordon  
Herb and Melverne Ozment  
Jesse and Juanita McJunkins

Linda Gunnels  
Eudora Morris  
Fred Evans  
Daniel Hines  
Edna Burrow  
Billy Grady  
Mary Preas  
Glena Melton  
Bill and Julie Lanier  
Betty Hohenberger  
Mr. and Mrs. Gerald Payne  
Mr. and Mrs. Bobby Cheatham  
Randy Johnson  
D.R. Black  
Shelbert Mims  
Mr. and Mrs. Sammy Plummer  
Mr. and Mrs. Shorty Freeman  
Mr. and Mrs. Jon Gammon  
Herbert Brookshire  
Willis McGuire  
Roy Lee Miller  
Mr. and Mrs. Charles McDaniels  
Gwen Moore  
W. H. Taylor  
Jacy Carter  
Richard Elms  
Judy Jenkins  
Mr. and Mrs. J. V. Flowers

# THE BEN FRANKLIN POST OFFICE

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WITH HANDICAPPED  
PARKING AND A RAMP



## PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code BEN FRANKLIN, TX 75415		Postmaster's Signature KZ89J1	Date 01/10/2011
District Office, State & Zip Code DALLAS PFC, TX 75099		District Manager's Signature B66M2B	Date 01/10/2011
(Check Box)			
<input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		11
2.	Finance Number	(1-6)	480710
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	63
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	36
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	0
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	Y
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	Y
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

# PS Form 150, Postmaster Workload Information

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	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	63	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	36	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

## Instructions

- Enter current evaluated office level.
- Enter the 6 digit post office finance number.
- Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1621, *Carrier Route Report*, for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.
- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
  - A contract station is a detached finance unit manned by non-postal employees.
  - A rural station is a post office box delivery unit serviced by a rural carrier.
  - A community post office is a contract unit which provides service in a small community.
- To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

## Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation?
- Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star routes?
- Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- Do you have a vehicle maintenance facility under your jurisdiction?
- Do you have an air transfer office under your jurisdiction?
- Do you occupy a government-owned building and lease a portion of the building to someone else?
- Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- Does your office distribute food stamps?



## Worksheet for calculating Workload Service Credit (WSC) for Post Offices

### Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Office Name: BEN FRANKLIN  
 Office Zip+4: 75415 -9998 District: DALLAS PFC

#### Activity WSCs

General Delivery Families Served (Item 3, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150) .....	<u>63</u>	X 1.0	=	<u>63</u>
Possible City Deliveries (Item 5, PS Form 150) .....	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150) .....	<u>36</u>	X 0.7	=	<u>25</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150) .....	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150) .....	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150) .....	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150) .....	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs .....				<u>88</u>

#### Revenue WSCs

First	25 revenue units:	1.00	X	<u>17</u> units	=	<u>17.00</u>
Next	275 revenue units:	0.50	X	<u>0</u> units	=	<u>0.00</u>
Next	700 revenue units:	0.25	X	<u>0</u> units	=	<u>0.00</u>
Next	5000 revenue units:	0.10	X	<u>0</u> units	=	<u>0.00</u>
	Balance of revenue units:	0.01	X	<u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:						<u>17.00</u>

Activity WSCs 88 + Revenue WSCs = 17.00 Base WSCs 105.00 = EAS Grade E

Previous evaluation: EAS grade 11

Effective date of change in service hours: \_\_\_\_\_ (if appropriate)  
 (when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

ALLISON RIZAN

ALLISON.L.RIZAN@USPS.GOV

Printed Name

Signature

DALLAS PFC District Review Coordinator

01/10/2011

Title

Date

## Window Transaction Survey

## Window Transaction Survey

PO Name:

BEN FRANKLIN

ZIP+4:

75415 - 9998

Completed By:

Survey Period:

12/11/2010

through

2/24/2010

1

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transaction Survey. Use hash marks (*///*) for daily entries in the columns. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.787)	
Sat - 12/11	0	0	0	0	0	0	0	0	
Sun - 12/12	0	0	0	0	0	0	0	0	
Mon - 12/13	7	2	0	0	0	0	0	4	
Tue - 12/14	5	0	0	0	0	0	0	3	
Wed - 12/15	6	0	1	0	0	0	0	2	
Thu - 12/16	3	0	0	0	0	0	0	5	
Fri - 12/17	4	0	0	0	0	0	0	3	
Sat - 12/18	0	0	0	0	0	0	0	0	
Sun - 12/19	0	0	0	0	0	0	0	0	
Mon - 12/20	7	3	0	0	1	0	0	0	
Tue - 12/21	4	1	0	0	0	0	1	2	
Wed - 12/22	3	0	0	0	0	0	0	4	
Thu - 12/23	3	0	0	0	0	0	0	3	
Fri - 12/24	5	1	0	0	0	0	0	2	
TOTALS	47	7	1	0	1	0	1	28	
Time Factor	X .777	X 1.083	X 1.969	X 5.06	X 2.875	X 1.792	X 1.787	X 1.188	
Daily Average	3.7	0.8	0.2	0.0	0.3	0.0	0.2	3.3	
Average Number Daily Transactions:				8.5	Average Daily Retail Workload in Minutes:				8.5

**Survey of Incoming Mail**Survey of Incoming Mail  
(Record in Pieces)

Post Office Name and Zip+4

BEN FRANKLIN 75415 - 9998

Dates Recorded

12/11/2010 through 12/24/2010

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 12/11	211	33	29	0	2	10	0	0
Sun - 12/12	0	0	0	0	0	0	0	0
Mon - 12/13	437	0	100	0	8	0	2	0
Tue - 12/14	214	0	6	0	0	6	2	0
Wed - 12/15	174	0	12	0	2	2	0	0
Thu - 12/16	158	0	35	0	2	4	0	0
Fri - 12/17	148	0	8	0	5	4	4	0
Sat - 12/18	130	0	30	0	18	5	4	0
Sun - 12/19	0	0	0	0	0	0	0	0
Mon - 12/20	270	0	52	0	8	0	3	0
Tue - 12/21	116	0	25	0	2	7	0	0
Wed - 12/22	136	0	15	0	0	7	1	0
Thu - 12/23	225	0	28	0	0	6	1	0
Fri - 12/24	220	0	29	0	4	10	1	0
TOTALS	2,439	33	369	0	51	61	18	0
Daily Average	203.3	2.8	30.8	0.0	4.3	5.1	1.5	0.0

Signature of Person Making Count:

Printed Name:

Date:

01/07/11

**Conversion Rate**

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	2227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.



**Survey of Dispatched Mail**

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Survey of Dispatched Mail  
(Record in Pieces)

Post Office Name and Zip+4

BEN FRANKLIN 75415 - 9998

Dates Recorded

12/11/2010 through 12/24/2010

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 12/11	1	0	0	0	0	0	0	0
Sun - 12/12	0	0	0	0	0	0	0	0
Mon - 12/13	22	0	1	0	1	0	0	0
Tue - 12/14	37	0	3	0	0	0	0	0
Wed - 12/15	34	0	13	0	2	0	1	0
Thu - 12/16	31	0	2	0	1	0	0	0
Fri - 12/17	43	0	7	0	1	0	0	0
Sat - 12/18	2	0	0	0	0	0	0	0
Sun - 12/19	0	0	0	0	0	0	0	0
Mon - 12/20	23	0	7	0	3	0	20	0
Tue - 12/21	16	0	1	0	1	0	0	0
Wed - 12/22	30	0	0	0	1	0	0	0
Thu - 12/23	27	0	0	0	1	0	0	0
Fri - 12/24	10	0	0	0	0	0	0	0
TOTALS	276	0	34	0	51	0	21	0
Daily Average	23.0	0.0	2.8	0.0	4.3	0.0	1.8	0.0

Signature of Person Making Count:

Printed Name:

Date:

01/07/11



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12/08/2010

OIC/POSTMASTER

SUBJECT: BEN FRANKLIN Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the BEN FRANKLIN Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the BEN FRANKLIN Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to ALLISON RIZAN by 12/22/2010. This information will be entered into the official record for public viewing.

Post Office Box	<u>63</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>36</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>99</u>

If you have any comments on alternate means of providing services to the BEN FRANKLIN customers, please provide them below:

ALLISON RIZAN  
Post Office Review Coordinator

Comments:

cc: Official Record



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12/20/2010

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the BEN FRANKLIN Post Office, 75415 - 9998, located in Delta County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

ALLISON RIZAN  
Post Office Review Coordinator  
DALLAS PFC

NBR records of mail theft or vandalism: 0

Comments/Findings:

Sheriff - Gerald W Teaque No findings

cc: Official Record



12/06/2010

Delta County Sheriff Office)  
200 W Bonham St

Cooper TX 75432

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the BEN FRANKLIN Post Office, 75415 - 9998, located in Delta County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title, and date.

Thank you for your assistance in this matter

  
ALLISON RIZAN  
Post Office Review Coordinator  
DALLAS PFC

Enclosure: Return Envelope

Nbr records of mail theft or vandalism: 0


Comments/Findings:

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cc: Official Record

  
Sheriff  
12/10/10

### Post Office Survey Sheet

Post Office Name	<u>BEN FRANKLIN</u>	ZIP+4	<u>75415-9998</u>
Congressional District	<u>Ralph Hall</u>	Date	<u>02/11/2011</u>

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

No deficiencies.

2. Is the facility accessible to persons with disabilities? ☒ Yes ☐ No

3. Lease terms? 30-day cancellation clause? no clause

4. Are suitable alternate quarters available for an independent Post Office? If so, where?  
No

5. List potential CPO sites.

No potential sites available.

6. Are there any postage meter customers or permit mailers? ☐ Yes ☒ No

If yes, please identify them by name and address.

7. Which career and noncareer employees will be affected and what accommodations will be made for them?

Postmaster relief moved to another office

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?

Mail is received at 7:00am and dispatched 4:30pm. The customers will receive mail from a rural route out of Roxton. The collection box will not be retained.

How many Post Office boxes are installed? 96

How many Post Office boxes are used? 63

What are the window service hours? 08:00 - 12:00 - 13:00 - 16:00 M-F

Closed S

What are the lobby hours? 8:00 - 4:00 M-F

S

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.

Not to their knowledge.

# Post Office Survey Sheet(continued)

Docket: 1354618 - 75415

Page Nbr: 15

Page Nbr: 2

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)? All equipment belongs to the Postal Service.
11.	List potential CBU/parcel lockers sites and distances from present Post Office site. None in the area.
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated? No special needs customers.
13.	<p>Rural delivery/HCR delivery.</p> <p>a. What is current evaluation? 46:25</p> <p>b. Will this change result in the route being overburdened? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If so, what accommodations will be made to adjust the route? adjust to aux route</p> <p>c. How many boxes and miles will be added to the route? 44, box 5.00 Miles</p> <p>d. What would be the additional annual expense if the route is increased? 8406</p> <p>e. What is the one-time cost of CBU/parcel locker installation (id appropriate)? 0</p> <p>f. At what time of the day does the carrier begin delivery to the community? 10 AM</p> <p>Will this delivery time be affected if the office is discontinued? (Y or N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If so, how? 0</p>
14.	<p>Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how (Cost)? <input type="checkbox"/> More <input type="checkbox"/> Same <input checked="" type="checkbox"/> Less</p> <p>Post Office Box rates for a six month period group 6 Ben Franklin \$14 \$22 \$38 \$65 \$115 \$450 group 7 Roxton \$12 \$18 \$30 \$50 \$90 \$410</p>

## Community Survey Sheet

### Community Survey Sheet

Post Office Name	<u>BEN FRANKLIN</u>	ZIP+4	<u>75415-9998</u>
Congressional District	<u>Ralph Hall</u>	Date	<u>03/18/2011</u>

1. Incorporated? ☐ Yes ☒ No  
Local government provided by: Delta County  
Police protection provided by: Delta County Sheriff Office  
Fire protection provided by: Pecan Gap Volunteer Dept  
School location: Cooper or Pecan Gap
2. What population growth is expected? (Please document your source)  
No
3. What residential, commercial, or business growth is expected? (Please document your source)  
No, reported by OIC Melanie McFatridge
- History. (Are there any special historical events related to the community?  
Are there any special community events to consider?  
4. Is the Post Office facility a state or national historic landmark (see ASM 515.23)?  
Check with the field real estate office when verification is needed.)  
One Historical marker for a church in the community. Community gathers for gospel music singings(monthly. In January 22,1994 the community donated the materials and built a new Post Office. Historical information is attached.
5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?  
retires-30%, self employeeed 10%, commuters 30%, farmers 30%.
- Which nonpostal services are provided by the Post Office (e.g., public bulletin board, school bus stop, community meeting location, voting place, government form distribution center.  
6. Do employees of the office offer assistance to senior citizens and handicapped)?  
What provisions can be made for these services if the Post Office is discontinued?  
Bulletin Board. No special services are performed by Postal employees.



# ZIP CODE DEMOGRAPHIC REPORT

**Post Office Name:** Ben Franklin, TX  
**ZIP Code:** 75415

<b>Total Population:</b>		<b>Total Households:</b>	
<b>2010</b>	141	<b>2010</b>	49
<b>2015</b>	139	<b>2015</b>	49

**Projected Annual Household Growth Rate:** 0.00%

Facility Planning 2010 Dataset

**New ZIP Code Search**

| [Home](#) | [USPS Blue](#) | [Assistance](#) |

Ben Franklin, Texas has 96 water meters. Of that number 36 are owned by persons over the age of 60. The majority of this number is over the age of 70. It is very helpful for these elderly people to have access to safe and secure postal services in Ben Franklin. Many do not feel secure with a rural box and prefer having a postal box at the post office.

Since the current Post Mistress has been in Ben Franklin, business at the post office has increased.

In the last year we have added one complete water line and three meters. This year we are in the process of adding two more meters. With the increase in population, business at the post office should increase.

I have attached a copy of the wikipedia on Ben Franklin. The original post office was established in 1853, just one year before the Ben Franklin United Methodist Church, which was established in 1854. The church received a historical marker in 1968. The rural route for mail delivery has established in 1903 and is the 2<sup>nd</sup> oldest, most continuous route in the state of Texas. This community is firmly tied to both the Ben Franklin Post Office and the Ben Franklin United Methodist Church. They are the base points of the area which surrounds them. The rural route establishment records were obtained from the United States Postal Services Archives and are also attached. The establishment of the Ben Franklin Post Office in 1853 is also recorded in the USPS Archives.

Every time some established landmark has been threatened in Ben Franklin the citizens have banded together to help save it. When the last post office building was in need of repair and in danger of being closed, the citizens rallied together and built the current building. Randy Freeman donated the use of the land and building. Mr. Freeman has also offered to cut the rent to a nominal fee if it will keep the Post Office open in Ben Franklin. Pictures of the past Post Office and the current Post Office are attached as well as the post office around 1920. In 1954 when the Methodist Church was in need of repairs, the citizens donated time and services for repair it. Most of the same citizens have volunteered to provide money and/or services again this year to repair it again, they are helping whether they are Methodist members or not. This church, like the Post Office, is a community landmark.

We would gladly accept reduced services and time the Post Office is open, if this will help. We have a solid tradition in Ben Franklin of continuing. Our Post Office has been serving our community since 1853. Our Methodist Church has been serving our community since 1854 and is the 2<sup>nd</sup> oldest Methodist Church in North Texas. Only Sulphur Springs is older than we are. Our rural route has been continuous since being established. Our postmasters have been few and have served for many years before retiring.

We request the opportunity to have this post office continue. Our community is growing and having a Post Office will assure us of continued growth. We sincerely thank you for your time in reading this information and review our pictures. We await your response.

Sincerely,

The Citizens of Ben Franklin, Texas  
By Julie Lovell  
903-325-4358

**Rizan, Allison L - Coppell, TX**

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**From:** Saved by Windows Internet Explorer 8  
**Sent:** Wednesday, March 09, 2011 9:18 AM  
**Subject:** Ben Franklin, Texas - Wikipedia, the free encyclopedia  
**Attachments:** ATT00007.bin; ATT00008.bin; ATT00009.bin; ATT00010.bin; ATT00011.bin

## Ben Franklin, Texas

Coordinates: 33.47650°N 95.76872°W

From Wikipedia, the free encyclopedia

**Ben Franklin** is an unincorporated community in Delta County, Texas, United States, four miles (6 km) northeast of Pecan Gap and 77 miles (124 km) northeast of Dallas. The town's ZIP Code is 75415.

The settlement was located on Benjamin Simmons's land grant and named for his son, Benjamin Franklin Simmons. The Simmons family, along with the Birdwells and Hogues, arrived in the area in 1835 and were among the first settlers.

### Rise of the town

The first post office was established in 1853. The next year, a Methodist Episcopal church was established. The first school in the settlement was probably established shortly after the American Civil War.

By 1884 Ben Franklin had a population of 200 and thrice-weekly mail service. Cotton ginning and shipment were the major businesses, but others included three sawmills, a shingle manufacturer, two flour mills, and a feed mill. The town also had three general stores, the McGinnis and Company saloon, a restaurant, an apothecary shop, and a blacksmith shop.

The Gulf, Colorado and Santa Fe Railway built a track just north of Ben Franklin in 1886, and the settlement became a stop on the line by 1889. In 1890 it had a population of 1,000, two hotels, two livery stables, and a telegraph office. John McFall had opened a grocery, and P. H. Snodgrass worked as a sign painter. Citizens could attend new Baptist, Christian, and Adventist churches. In 1892 Ben Franklin supported two new hotels, a doctor had opened an office, and a barber had moved to town.

### Decline and near desertion of the town

In 1895 the Texas-Midland Railroad built through Cooper, the county seat, and drew much of the traffic from Ben Franklin. By 1904 the population had decreased to 343. In 1912 only two businesses remained. Records for 1918 indicated two segregated schools. The town had 300 people and no businesses in 1925.

However, by 1929 it had had a slight revival with 500 residents and a bank. By 1936 the railway through town had become part of the Gulf, Colorado and Santa Fe system, and the town had seven businesses, a school, three churches, and a population of 300. In 1945 rapidly declining Ben Franklin had 250 residents and seven businesses.

In 1964 Ben Franklin had a water tank, two churches, two cemeteries, one business, the post office, and 150 inhabitants. Six years later there was a Ben Franklin Community Center. The only business in 1976 was Fremman's Grocery. In 1990 the community had seventy-five residents.

## External links

- Ben Franklin, Texas from the *Handbook of Texas Online*
- Ben Franklin, Texas is at coordinates 33.47650°N 95.76872°W

Retrieved from "[http://en.wikipedia.org/wiki/Ben\\_Franklin,\\_Texas](http://en.wikipedia.org/wiki/Ben_Franklin,_Texas)"

Categories: Delta County, Texas | Unincorporated communities in Texas

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**Texas:****Dates That First Rural Routes Were Established at Post Offices, through 1904****Texas:  
First Post Offices with  
Rural Free Delivery**

Fate	08/01/1899
La Grange	08/01/1899
Alvin	03/15/1900
Hallettsville	03/15/1900
Weston	03/15/1900
Hillsboro	04/02/1900
Grandview	06/11/1900
New Boston	08/15/1900
Abbott	09/01/1900
Alvarado	09/01/1900

Abbott	09/01/1900	Bertram	12/15/1903	Carrollton	07/01/1901
Adkins	09/01/1904	Big Sandy	09/15/1904	Carthage	08/01/1904
Alba	10/01/1904	Birthright	10/01/1904	Cash	08/01/1904
Allen	12/02/1901	Blooming Grove	09/01/1904	Cason	04/01/1904
Alma	02/01/1904	Blossom	09/15/1904	Cedarcreek	04/15/1904
Alto	05/01/1903	Blueridge	04/01/1904	Cedarhill	07/01/1903
Alvarado	09/01/1900	Bluffdale	12/01/1904	Celeste	02/02/1903
Alvin	03/15/1900	Blum	10/01/1901	Celina	01/01/1904
Alvord	12/01/1903	Bonham	07/01/1902	Chandler	08/15/1904
Anna	09/01/1903	Boonsville	09/01/1904	Chapelhill	11/01/1904
Annona	12/15/1904	Bowie	11/16/1903	Chatfield	05/02/1904
Aquilla	01/15/1904	Boyd	04/15/1904	Chico	12/15/1903
Arlington	04/01/1901	Bracken	12/01/1904	Chillicothe	03/01/1904
Arp	04/15/1904	Brandon	09/15/1900	Chilton	04/01/1904
Athens	04/01/1903	Brashear	05/16/1904	Circleville	09/15/1903
Atlanta	04/15/1904	Brenham	08/15/1904	Clarksville	09/15/1903
Aubrey	02/15/1904	Brookston	05/02/1904	Clearlake	01/01/1904
Austin	08/01/1901	Brownwood	07/01/1904	Cleburne	03/01/1904
Avery	12/01/1904	Bruceville	04/01/1903	Collinsville	09/01/1903
Avinger	09/01/1904	Bryans Mill	09/15/1904	Comanche	05/02/1904
Axtell	05/16/1904	Buckholts	08/15/1904	Commerce	05/16/1904
Azle	03/01/1904	Buda	05/01/1902	Como	12/01/1904
Bagwell	09/01/1904	Buffalo	12/01/1904	Cookville	04/01/1904
Bald Prairie	12/15/1904	Bullard	07/01/1902	Cooledge	12/01/1904
Barry	05/16/1904	Burleson	04/01/1901	Cooper	10/01/1903
Bartlett	12/01/1902	Burlington	12/01/1904	Coppell	04/01/1904
Beckville	03/01/1904	Burnet	07/01/1904	Cornhill	01/01/1904
Bedias	09/15/1904	Burton	10/15/1904	Corsicana	02/02/1903
Bellevue	09/01/1904	Caddo Mills	03/02/1903	Cottdale	09/01/1904
Bells	07/01/1902	Caldwell	10/01/1904	Covington	09/01/1904
Belton	08/01/1901	Calvert	02/15/1904	Crandall	02/02/1903
Ben Franklin	10/01/1903	Campbell	02/02/1903	Crawford	07/01/1902
Benarnold	12/01/1904	Canton	12/01/1904	Creedmoor	05/01/1902

Mar 07 2011 7:16PM

HP LASERJET FAX

DOCKET: 1354618

ITEM NBR: 16

PAGE NBR: 15

3/7/2011

Concerning the Ben Franklin Post Office,

In the interest of keeping our Post Office here in Ben Franklin open, I would be willing to renegotiate the lease of the building. If this would in fact keep the Ben Franklin Post Office open. I would be willing to lower the rent for the duration of the current contract to the sum of \$100.00 a month. The current contract is thru Dec 31<sup>st</sup> 2013.

Thank you,

*Randy Freeman*  
3-7-11

Randy Freeman  
P.O. Box 572  
Ben Franklin Tx. 75415

## Highway Contract Route Cost Analysis Form

### Highway Contract Route Estimated Cost for Alternative Service

Office Name: BEN FRANKLIN

Office Zip+4: 75415 -9998

District: DALLAS PFC

1. Enter the number of additional boxes to be added to the route 0 x 3.64 hours per year 0.00

2. Enter the number of additional miles to be added to the route 0.00 x 10.40 hours per year 0.00

**Total time added to the route** 0.00

3. Enter the HCR hourly rate (Contact Area Manager, Purchasing/Contracting Officer) 0.00

**Total additional compensation (HCR hourly rate x total time added to the route)** 0.00



# Rural Route Cost Analysis Form

Docket: 1354618 - 75415

Item Nbr: 17

Page Nbr: 2

## Rural Route Carrier Estimated Cost for Alternative Replacement Service

Office Name: BEN FRANKLIN

Office Zip+4: 75415 -9998

District: DALLAS PFC

1. Enter the number of additional boxes to be added to the rural route

44

2. Enter the number of additional miles to be added to the route  
Enter the volume factor

5.00

2.48

**Total (additional boxes x volume factor)** 109.12

3. Enter the number of additional boxes to be added to the rural route

44

Centralized boxes

0.00

x 1.00 Min

0.00

Regular L route boxes

0.00

x 1.82 Min

0.00

Regular Non-L route boxes

44.00

x 2.00 Min

88.00

**Total additional box allowance** 88.00

4. Enter the number of additional daily miles to be added to the rural route

5.00

x 12 Mileage Standard

60.00

**Total additional minutes per week**  
(miles carried to two decimal places) 257.12

5. Total additional annual minutes (additional minutes per week year)

257.12

x 52 Weeks

13,370.24

6. Total additional annual hours (additional annual minutes/ 60 minutes per hour)

13,370.24

/ 60 Minutes

222.84

7. Enter the rural cost per hour (see national payroll summary report – rural carrier, consolidated)

37.72

**Total Annual Cost (additional annual hours x rural cost per hour)** 8,405.42

8. Enter lock pouch allowance (if applicable)

0.00

**Total annual cost for alternate service (annual cost minus lock pouch allowance)** 8,405.42

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 01/10/2011																								
2. Post Office Name BEN FRANKLIN		3. State and ZIP + 4 Code TX, 75415-9998																										
4. District, Customer Service DALLAS PFC	5. Area, Customer Service SOUTHWEST	6. County Delta	7. Congressional District Ralph Hall																									
8. Reason for Proposal to Discontinue Unit is vacant and services 62 PO Boxes and does not meet the needs of over 2 hours earned.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing		12. Hours of Service																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: was promoted Occupied 02/13/2010 b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career c. Current PM POSITION Level (150) Downgraded from EAS-11 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0 e. No of Others- 1 No of Career- 0 No of Non-Career- 1		a. Time M-F Sat Total Window Hours Per Week a. Lobby Time M-F 8:00 - 4:00 Sat closed 35.00																										
13. Number of Customers Served		14. Daily Volume (Pieces)																										
a. General Delivery 0 b. P.O. Box 63 c. City Delivery 0 d. Rural Delivery 36 e. Highway Contract Route Box 0 f. Total 99 g. No. Receiving Duplicate Service 1 h. Average No. Daily Transactions 8.80		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr><td>a. First-Class</td><td>0</td><td>23</td></tr> <tr><td>b. Newspaper</td><td>0</td><td>2</td></tr> <tr><td>c. Parcel</td><td>0</td><td>0</td></tr> <tr><td>d. Other</td><td>0</td><td>1</td></tr> <tr><td>e. Total</td><td>0</td><td>26</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	0	23	b. Newspaper	0	2	c. Parcel	0	0	d. Other	0	1	e. Total	0	26	f. No. of Postage Meters		0	g. No. of Permits		0
Types of Mail	Received	Dispatched																										
a. First-Class	0	23																										
b. Newspaper	0	2																										
c. Parcel	0	0																										
d. Other	0	1																										
e. Total	0	26																										
f. No. of Postage Meters		0																										
g. No. of Permits		0																										
Finances a. FY 2008 2009 2010		Receipts \$ 10,529 \$ 7,163 \$ 6,355	b. EAS Step 1 PM Basic Salary (no Cola) \$ 30492	c. PM Fringe Benefits (33.5% of b.) \$10,215																								
15a. Quarters																												
<input type="checkbox"/> Postal Owned <input type="checkbox"/> Leased (if Leased, Expiration Date) 12/31/2013 Annual Lease \$ 3600 30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by) Located in: <input checked="" type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
15b. Explain: No suitable quarters.																												
17. Schools, Churches and Organization in Service Area: No: 0 Schools - Pecan Gap Churches - 3 Organization - Ben Franklin Supply Water Closet.		19. Administrative/Emanating Office (Proposed): Name ROXTON EAS Level 13 Miles Away 5.4 Window Service Hours: M-F 8:00 - 4:00 SAT Lobby Hours: M-F 24 hours SAT PO Boxes Available: 23																										
18. Businesses in Service Area: No: 0 Ben Franklin Supply Water Closet		20. Nearest Post Office (if different from above): Name PECAN GAP EAS Level 11 Miles Away 5.3 Window Service Hours: M-F 8:00 - 4:00 SAT Lobby Hours: M-F 24 hours SAT PO Boxes Available: 73																										
21. Prepared by																												
Printed Name and Title ALLISON RIZAN		Signature ALLISON RIZAN		Telephone No. AC () (972) 393-6485																								
PO Discontinuance Coordinator Name ALLISON RIZAN		Location COPPELL, TX																										



**A. Office**

Name: BEN FRANKLIN State: TX Zip Code: 75415  
Area: SOUTHWEST District: DALLAS PFC  
Congressional District: Ralph Hall County: Delta  
EAS Grade: 11 Finance Number: 480710  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 19. And the verification of new service type is complete.

Prepared by: Allison Rizan  
Title: DALLAS PFC Post Office Review Coordinator  
Tele No: (972) 393-6485

Date: 06/02/2011  
Fax No: (972) 393-6336



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01/13/11

OIC/POSTMASTER

SUBJECT: BEN FRANKLIN Post Office

Enclosed are questionnaires addressed to customers of the BEN FRANKLIN Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 02/23/2011 for further review.

A handwritten signature in cursive script that reads "Allison Rizan".

Allison Rizan  
Post Office Review Coordinator  
Enclosures



01/27/2011

POSTAL CUSTOMER  
BEN FRANKLIN POST OFFICE  
BEN FRANKLIN, TX 75415

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The Postmaster at the Ben Franklin Post Office was promoted on 02/13/2010. The Office is being studied for possible closing or consolidation for the following reasons: Unit is vacant and services 62 PO Boxes and does not meet the needs of over 2 hours earned.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the Roxton Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Roxton Post Office, located 5.4 miles away. Hours of service at this office are 8:00 - 4:00, Monday through Friday, and on Saturday. Post Office box service is available at this location at decreased fees.

In addition retail services are also available at the Pecan Gap Post Office, located 5.3 miles away. Hours of service at this office are 8:00 - 4:00, Monday through Friday, and on Saturday.

I invite you to think about a possible change to rural route service. Please return the enclosed questionnaire by 02/23/2011 using the pre-addressed envelope provided or at the community meeting. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the Chapel at the Garden of Memories located at 5298 FM 128 on Wednesday, February 23, 2011 from 3:00 pm to 4:00 pm to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Allison Rizan at (972) 393-6485.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Kay Vaughan".

KAY VAUGHAN  
Manager, Post Office Operations  
951 W Bethel Rd  
Coppell, TX, 75099-9331

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,  
Carrier delivery information CBU information sheet (when appropriate)



## Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BEN FRANKLIN Post Office for each of the following:

### Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

### Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

---

- d. Using public bulletin board ☐ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

---

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:

---



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better                      ☐ Just as Good                      ☐ No Opinion                      ☐ Worse

If yes, please explain:

---

---

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

<input type="checkbox"/>	Shopping	_____
<input type="checkbox"/>	Personal needs	_____
<input type="checkbox"/>	Banking	_____
<input type="checkbox"/>	Employment	_____
<input type="checkbox"/>	Social needs	_____

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

## Mailing Address

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Date: \_\_\_\_\_

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



### Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the BEN FRANKLIN Post Office on 01/27/2011. Additionally, during the survey period, questionnaires were available at the BEN FRANKLIN Post Office to walk-in retail customers.

1.	<b>Number of Questionnaires</b>	
	Total Questionnaires distributed	99
	Favorable to proposal	2
	Unfavorable to proposal	20
	Expressing no opinion	17
	Total questionnaires received	39

## Postal Concerns

The following postal concerns were expressed

1. Concern (Favorable):

No Concern

Response:

2. Concern (No Opinion):

No Concern

Response:

3. Concern (UnFavorable):

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

Response:

You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

4. Concern (UnFavorable):

Customers expressed concern for loss of community identity

Response:

You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

5. Concern (UnFavorable):

Customers felt inclement weather and poor road conditions might impede delivery

Response:

You expressed a concern about inclement weather and poor road conditions, that this might impede delivery. Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

6. Concern (UnFavorable):

Customers inquired about mailbox installation and maintenance

Response:

You expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

Concern (UnFavorable):

7. Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities

Response:

You expressed a concern about the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities. Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings of approximately totalsavings. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

8. Concern (UnFavorable):

Customers stated the town was incorporated and should have a postmaster

Response:

You stated that the town was incorporated and should have a postmaster. The incorporated status of a town has no bearing on its requirements for postal services. A CPO will give a member of the community an opportunity to bid on the CPO and will provide the same level of service to the community.

9. Concern (UnFavorable):

Customers wanted the post office to stay the same. Customers said the CPO would be a disservice to the community

Response:

You expressed a concern about the establishment of a Community Post Office (CPO). The CPO will be contracted to provide at least the same hours as the present post office. Depending on the location, the CPO may provide extended lobby hours. A CPO provides the same services as the suspended Post Office, except for permit mail acceptance.

10. Concern (UnFavorable):

Customers were concerned about a change of address

Response:

You expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

11. Concern (UnFavorable):

Customers were concerned about growth in the community

Response:

You expressed a concern about growth in the community. The growth of a community does not depend on the location of a post office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

12. Concern (UnFavorable):

Customers were concerned about having to travel to another post office for service

Response:

You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

13. Concern (UnFavorable):

Customers were concerned about loss of employment in the community

Response:

You expressed a concern about the loss of employment in the community. The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.

14. Concern (UnFavorable):

Customers were concerned about mail security

Response:

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

15. Concern (UnFavorable):

You were concerned about having to travel to another post office for service

Response:

You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

**Nonpostal Concerns**

The following nonpostal concerns were expressed

### Community Meeting Roster

Postal Service Representative (Names and Titles):

Kay Vaughan MPOO

Allison Rizan OPS/CSA

Date: 02/23/2011

Time: 3:00 pm

Total Number of Customers Present:

0

Chapel at the Garden of Memories located at  
Place: 5298 FM 128

This document may become a part of the official record that will be available for public viewing.

#### Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
Lloyd Vandergaard			
Audrey Vandergaard			
Linda Tenkink			
Bruce Shirley			
Emma Hankin			
Dr. T.O. Vandergaard			
Kon Nifon - Christopher Nifon			
Beth Hill	P.O. Box 564		
Elliot Dutchover			
Kay Heath			
Zoe Erwin			
Ron Spurr			
Tracy Miller			
Bob Egert			
Pat Egert			
David Mims			
Bruce Shirley			
Julie Howell			

## Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

### Postal Concerns

1. Concern (Favorable):  
Can we have a secured box on a county road?  
Response:  
Yes
2. Concern (UnFavorable):  
Customer were concerned about losing their bulletin board.  
Response:  
The community bulletin board may have to be moved to another location.
3. Concern (UnFavorable):  
What is the cost of an Postal employee working 2 hours?  
Response:  
We are unable to give this information out. (FOI act)
4. Concern (UnFavorable):  
Could Pecan Gap or Roxton be closed next?  
Response:  
The Postal Service is looking at all offices.
5. Concern (UnFavorable):  
If the community had supported the PostOffice more would that have made a difference.  
Response:  
It may have.
6. Concern (UnFavorable):  
How much are the utilities for this building?  
Response:  
I am unable to give that information out. (FOI Act)
7. Concern (UnFavorable):  
What is the purpose of a break away pole.  
Response:  
If it is struck by a vehicle the pole breaks away to avoid damage.
8. Concern (UnFavorable):  
Customers questioned the economic savings of the proposed discontinuance  
Response:  
You questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.  
Concern (UnFavorable):
9. Customers were upset in 1995 when the Post Office wanted to close the office. The community built the new office and it was their understanding it would not be closed.  
Response:  
Due to the finacial issues the Postal Service is having we are having to make difficult decisions.
10. Concern (UnFavorable):  
If the Postmaster General took a pay cut it would help the Postal Service.  
Response:  
The Postmaster General is working to correct our financial issues. Postal employees are paid fairly in comparison to the private sector.
11. Concern (UnFavorable):  
What is the closing process?  
Response:  
I will include all the information from this meeting and your questionnaires in a packet. The packet will be submitted to Headquarters for a decision. After a decision is made the public has 30 days to make an appeal.
12. Concern (UnFavorable):  
Customers wanted to know why the customer lines were so long at the adminoffice Post Office  
Response:  
You expressed a concern about the waiting time at the administrative Post Office. The administrative Post Office serves a much larger community and has a heavier retail window workload. This concern has been brought to the attention of the administrative postmaster soan monitor window operations and ensure that customers do not have an unreasonable

wait to obtain services. The carrier can provide retail services, alleviating the need for customers to go to the post office for service.

13. Concern (UnFavorable):

Customers were concerned about a change of address

Response:

You expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

14. Concern (UnFavorable):

How could the Postal operate with a negative balance?

Response:

The Postal Service has been running on a negative balance for several years and is about to hit the maximum allowed.

15. Concern (UnFavorable):

Customers were concerned about senior citizens

Response:

You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

16. Concern (UnFavorable):

Customers expressed concern over the dependability of rural route service

Response:

You expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

17. Concern (UnFavorable):

This city has a Historical marker. Ben Franklin has a lot of history, has that been included in this study?

Response:

I had a picture of the Historical marker. If there is any other information please send it to me as soon as possible.

18. Concern (UnFavorable):

Customers were concerned about mail security

Response:

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

19. Concern (UnFavorable):

Customers are concerned about their boxes being knocked down.

Response:

This could happen. Report these issues to the Postmaster and local Sheriff's office.

20. Concern (UnFavorable):

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages

Response:

You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

21. Concern (UnFavorable):

Is President Obama closing this Post Office.

Response:

No

22. Concern (UnFavorable):

Does the Postal Service want to make money or break even?

Response:

We would like to make money.

23. Concern (UnFavorable):

Customer concerned that they won't get delivery.

Response:

Every customer is entitled to one form of free delivery.

**Nonpostal Concerns**



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01/28/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at Chapel at the Garden of Memories located at 5298 FM 128 on 02/23/2011 from 3:00 pm to 4:00 pm to answer questions and provide information about our service.

If you have any questions, you may contact Allison Rizan at (972) 393-6485.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Kay Vaughan".

KAY VAUGHAN  
Manager, Post Office Operations





**A. Office**

Name: BEN FRANKLIN State: TX Zip Code: 75415  
Area: SOUTHWEST District: DALLAS PFC  
Congressional District: Ralph Hall County: Delta  
EAS Grade: 11 Finance Number: 480710  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 27. There was not a petition recieved.

Prepared by: Allison Rizan  
Title: DALLAS PFC Post Office Review Coordinator  
Tele No: (972) 393-6485

Date: 06/02/2011  
Fax No: (972) 393-6336



April 25, 2011

The Honorable Herbert Brookshire  
Delta County Judge  
200 West Dallas Avenue  
Cooper, TX 75432-1774

Dear Judge Brookshire:

This is in response to your recent correspondence to the Postmaster General on behalf of the Delta County Commissioners Court, regarding the Ben Franklin, Enloe and Lake Creek Post Offices.

Thank you for sharing the February 28 Delta County Commissioners' Resolution opposing the closing of the Ben Franklin, Enloe and Lake Creek Post Offices. I recognize your interest in ensuring that the citizens of Delta County continue to have convenient access to essential postal services. As you may be aware, the U.S. Postal Service is an exceptional government agency in that we are totally self-supporting—all of our income is derived from the sale of our products and services, and not operational subsidies from taxpayers. The ongoing effects of the economic slowdown and the rate at which mail is migrating from traditional postal hard copy services to electronic media continue to negatively impact mail volume and the related revenue. Mail volume declined by 6.2 billion pieces in 2010, after a 26 billion piece decline in 2009. Despite increases in productivity and \$11 billion in cost savings over the past three years, the Postal Service experienced net losses of \$8.5 billion, \$3.8 billion, and \$2.8 billion for the years ended 2010, 2009, and 2008, respectively.

In the face of such difficulties, the Postal Service is pursuing solutions and strategies to mitigate the impact. Efforts have focused on improving efficiencies and making sure the processing and delivery networks are as streamlined as possible through such activities as mail processing consolidations and carrier route adjustments. We are also moving to better align our facility network to match today's community activity and usage.

As you are aware, the Postal Service is reviewing postal operations at the Ben Franklin, Enloe and Lake Creek Post Offices. The reviews are ongoing and no final decisions have been made. You can be assured that postal officials are devoting careful attention and effort to the studies and customers will be notified in advance of any changes that may affect service in their area.

Page 2

Additionally, before a Post Office can be closed, our field managers must provide every opportunity for customers to voice their opinions and air their concerns. Questionnaires, meetings, and other methods are used to ensure that all issues are fully explored before any final decision is made, and all final decisions are subject to review by the independent Postal Regulatory Commission. If an office is closed, the office name is retained for use in local mailing addresses to preserve community identity.

Thank you for writing.

Sincerely,

**(signed)**

William J. Weagley  
Manager, Government Relations Response

DOCKET: 1354618

ITEM NBR: 28

PAGE NBR: 3

bcc:

DEPUTY POSTMASTER GENERAL  
ROOM 10022

DISTRICT MANAGER  
DALLAS DISTRICT  
U S POSTAL SERVICE  
951 WEST BETHEL ROAD  
COPPELL TX 75099-9998

CONSUMER AFFAIRS MANAGER  
DALLAS DISTRICT  
U S POSTAL SERVICE  
951 WEST BETHEL ROAD  
COPPELL TX 75099-9631

557603-Key:POA-GR-03  
MISCELLANEOUS  
DUE 0324  
LMW 0405  
EVS 0425  
Vita 4/25

RESOLUTION

TO: Ralph Hall, State Representative  
John Cornyn, Senator  
John Potter, Post Master General

RE: Resolution opposing Post Office Closings


WHEREAS, there are post offices, within Delta County, Texas, that are in danger of being permanently closed; and

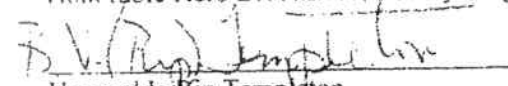
WHEREAS, Delta County, with regards to its citizens, recognizes a need for these post offices to remain open:

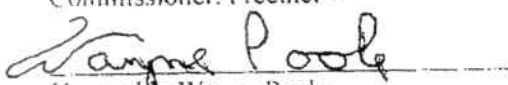
NOW, THEREFORE, BE IT RESOLVED that Delta County Commissioners Court opposes the closing of the post offices located in:

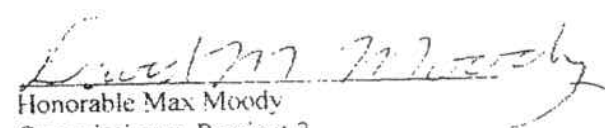
BEN FRANKLIN, 75415  
ENLOE, 75441  
LAKE CREEK, 75450

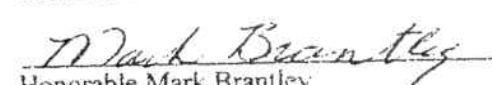
DONE IN OPEN COURT, this 28 day of FEB, 2011 upon motion by  
Rip Templeton seconded by Max Moody  
and 5 members of the Court being present and voting "aye".

  
Honorable Herb Brookshire, County Judge

  
Honorable Rip Templeton  
Commissioner, Precinct 1

  
Honorable Wayne Poole  
Commissioner, Precinct 3

  
Honorable Max Moody  
Commissioner, Precinct 2

  
Honorable Mark Brantley  
Commissioner, Precinct 4

## Proposal Checklist

### Section I

#### Responsiveness to Community Postal Needs

Tell what we are doing and why.

Is reason for discontinuance justified and documented in the record?

If suspended, what type of alternate service customers are now receiving?

Reason for vacancy and information on postmaster/OIC

Number of customers and type of service they received and will receive.

Hours of service, daily window transaction average, number of permit mailers, and postage meter users.

Last three fiscal years of revenue and revenue units.

Decline in service workload/reduction in EAS level, if appropriate.

Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.

Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.

If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.

Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.

Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.

Information on petitions and congressional inquiries included with Postal Service responses.

Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.

Advantages and disadvantages of proposed alternate service.

Any other pertinent information concerning Postal Service needs.

### Section II

#### Effect on the Community

Brief background of area, community government, population, etc.

Number of businesses, religious institutions, schools, local government offices, social organizations, etc.

Was Post Office used as meeting place?

Was Post Office a shelter for a bus stop?

Did the Post Office have a public bulletin board?

Were government forms available at the Post Office?

Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?

What is the historical value of the office?

Is an address change necessary?

Will the community identity be preserved?

What are the growth trends (flat, up, down)?

Were any other nonpostal items identified?

### Section III

#### Effect on Employees

Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

#### Section IV

#### Economic Savings

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS-\_\_\_\_, Minimum, no COLA)

\$ \_\_\_\_\_

Fringe benefits 33.5%

\$ \_\_\_\_\_

Rental costs, excluding utilities

\$ \_\_\_\_\_

Total annual costs

\$ \_\_\_\_\_

Less estimated cost of replacement service

- \_\_\_\_\_

Total annual savings

\$ \_\_\_\_\_

A one-time expense of \$ \_\_\_\_\_ will be/was incurred for installation of CBUs and parcel lockers.

Is postmaster salary based on the minimum salary without COLA?

Does postmaster salary reflect the current office evaluation?

#### Section V

#### Other Factors

The Postal Service has identified no other factors for consideration (if appropriate).

List other factors as appropriate.

Other factors when replacement service is a CPO.

#### Section VI

#### Summary

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

#### Section VII

#### Notices

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

Checklist Completed By:

Investigative Coordinator

Date

Reviewed and Certified By:

District PO Review Coordinator

Date



---

03/18/2011

SENIOR VICE PRESIDENT  
GOVERNMENT RELATIONS AND PUBLIC POLICY  
475 L'ENFANT PLAZA SW RM 10804  
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close  
the BEN FRANKLIN Post Office  
Docket No. 1354618

This is to advise you that on 03/30/2011, I will post for public comment a proposal to close the BEN FRANKLIN Post Office in Delta, Congressional District No. Ralph Hall.

If you have any questions, please call ALLISON RIZAN District Review Coordinator at (972) 393-6485.

VICTOR H BENAVIDES  
District Manager  
DALLAS PFC District

cc: Manager, Customer Service Operations  
Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920  
Proposal





OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of  
BEN FRANKLIN Proposal  
Docket No. 1354618 - 75415

Please post the enclosed proposal to close the BEN FRANKLIN Post Office in the lobby. The proposal must be posted in a prominent place from 03/30/2011 through close of business on 05/31/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (972) 393-6485.

ALLISON RIZAN  
Post Office Review Coordinator  
DALLAS PFC District

Enclosures: PS Form 4920  
Proposal  
Invitation for Comments  
Comment Forms  
Official Record

Date of Posting: 03/30/2011

Date of Removal: 05/31/2011

**UNITED STATES POSTAL SERVICE**

**INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE  
THE BEN FRANKLIN, TX POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE**

To the customers of the Ben Franklin Post Office:

The Postal Service is considering the close of the Ben Franklin Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 03/30/2011 through 05/31/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Ben Franklin Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

ALLISON RIZAN  
951 W BETHEL RD  
COPPELL, TX 75099-9331

For more information, you may call ALLISON RIZAN at (972) 393-6485 or write to the above address.

Thank you for your assistance.



KAY VAUGHAN  
951 W BETHEL RD  
COPPELL, TX 75099-9331

Date of Posting: 03/30/2011

Posting Round Date:

Date of Removal: 05/31/2011

Removal Round Date:

PROPOSAL TO CLOSE  
THE BEN FRANKLIN, TX POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1354618 - 75415

## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Ben Franklin, TX Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Roxton Post Office, located five miles away.

The postmaster position became vacant when the postmaster was promoted on February 13, 2010. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Unit is vacant and services 62 PO Boxes and does not meet the needs of over 2 hours earned.

The Ben Franklin Post Office, an EAS-11 level, provides service from 08:00 to 16:00 Monday - Friday, to on Saturday and lobby hours of 8:00 - 4:00 on Monday - Friday and on Saturday to 63 post office box or general delivery customers and 36 delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged nine transaction(s) accounting for nine minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$10,529 ( 27 revenue units) in FY 2008; \$7,163 ( 19 revenue units) in FY 2009; and \$6,355 ( 17 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On February 23, 2011, representatives from the Postal Service were available at Chapel at the Garden of Memories located at 5298 FM 128 to answer questions and provide information to customers. 18 customer(s) attended the meeting.

On January 27, 2011, 99 questionnaires were distributed to delivery customers of the Ben Franklin Post Office. Questionnaires were also available over the counter for retail customers at the Ben Franklin Post Office. 39 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 2 favorable, 20 unfavorable, and 17 expressed no opinion.

One congressional inquiry was received on April 25, 2011.

If this proposal is implemented, delivery and retail services will be provided by the Roxton Post Office, an EAS-13 level office. Window service hours at the Roxton Post Office are from 8:00 - 4:00, Monday through Friday, and on Saturday. There are 23 post office boxes available.

Retail service is also available at the Pecan Gap Post Office an EAS-11 level office, located five miles away. Window service hours at Pecan Gap Post Office are from 8:00 - 4:00, Monday through Friday and on Saturday. There are 73 post office boxes available for rent.

The following concerns were expressed on the returned questionnaires, at the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages

**Response:** The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
2. **Concern:** Customers expressed concern for loss of community identity

**Response:** The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
3. **Concern:** Customers felt inclement weather and poor road conditions might impede delivery

**Response:** The customer expressed a concern about inclement weather and poor road conditions, that this might impede delivery. Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.
4. **Concern:** Customers inquired about mailbox installation and maintenance

**Response:**

The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.

5. **Concern:**

Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities

**Response:**

The customer expressed a concern about the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities. Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings of approximately totalsavings. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

6. **Concern:**

Customers stated the town was incorporated and should have a postmaster

**Response:**

The customer stated that the town was incorporated and should have a postmaster. The incorporated status of a town has no bearing on its requirements for postal services. A CPO will give a member of the community an opportunity to bid on the CPO and will provide the same level of service to the community.

7. **Concern:**

Customers wanted the post office to stay the same. Customers said the CPO would be a disservice to the community

**Response:**

The customer expressed a concern about the establishment of a Community Post Office (CPO). The CPO will be contracted to provide at least the same hours as the present post office. Depending on the location, the CPO may provide extended lobby hours. A CPO provides the same services as the suspended Post Office, except for permit mail acceptance.

8. **Concern:**

Customers were concerned about a change of address

**Response:**

The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

9. **Concern:**

Customers were concerned about growth in the community

**Response:**

The customer expressed a concern about growth in the community. The growth of a community does not depend on the location of a post office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

10. **Concern:**

Customers were concerned about having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

11. **Concern:**

Customers were concerned about loss of employment in the community

**Response:**

The customer expressed a concern about the loss of employment in the community. The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.

12. **Concern:**

Customers were concerned about mail security

**Response:**

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

13. **Concern:**

You were concerned about having to travel to another post office for service

**Response:**

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

14. **Concern:**

Can we have a secured box on a county road?

**Response:**

Yes

15. **Concern:**

Could Pecan Gap or Roxton be closed next?

**Response:**

The Postal Service is looking at all offices.

16. **Concern:**

Customer concerned that they won't get delivery.

**Response:**

Every customer is entitled to one form of free delivery.

17. **Concern:**

Customer were concerned about losing their bulletin board.

**Response:**

The community bulletin board may have to be moved to another location.

18. **Concern:**

Customers are concerned about their boxes being knocked down.

**Response:**

This could happen. Report these issues to the Postmaster and local Sheriff's office.

19. **Concern:**

Customers expressed concern over the dependability of rural route service

**Response:**

The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

20. **Concern:**

Customers questioned the economic savings of the proposed discontinuance

**Response:**

The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

21. **Concern:**

Customers wanted to know why the customer lines were so long at the adminoffice Post Office

- Response:** The customer expressed a concern about the waiting time at the administrative Post Office. The administrative Post Office serves a much larger community and has a heavier retail window workload. This concern has been brought to the attention of the administrative postmaster so can monitor window operations and ensure that customers do not have an unreasonable wait to obtain services. The carrier can provide retail services, alleviating the need for customers to go to the post office for service.
22. **Concern:** Customers were concerned about senior citizens
- Response:** The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
23. **Concern:** Customers were upset in 1995 when the Post Office wanted to close the office. The community built the new office and it was their understanding it would not be closed.
- Response:** Due to the financial issues the Postal Service is having we are having to make difficult decisions.
24. **Concern:** Does the Postal Service want to make money or break even?
- Response:** We would like to make money.
25. **Concern:** How could the Postal operate with a negative balance?
- Response:** The Postal Service has been running on a negative balance for several years and is about to hit the maximum allowed.
26. **Concern:** How much are the utilities for this building?
- Response:** I am unable to give that information out. (FOI Act)
27. **Concern:** If the community had supported the PostOffice more would that have made a difference.
- Response:** It may have.
28. **Concern:** If the Postmaster General took a pay cut it would help the Postal Service.
- Response:** The Postmaster General is working to correct our financial issues. Postal employees are paid fairly in comparison to the private sector.
29. **Concern:** Is President Obama closing this Post Office.
- Response:** No
30. **Concern:** This city has a Historical marker. Ben Franklin has a lot of history, has that been included in this study?
- Response:** I had a picture of the Historical marker. If there is any other information please send it to me as soon as possible.
31. **Concern:** What is the closing process?
- Response:** I will include all the information from this meeting and your questionnaires in a packet. The packet will be submitted to Headquarters for a decision. After a decision is made the public has 30 days to make an appeal.
32. **Concern:** What is the cost of an Postal employee working 2 hours?
- Response:** We are unable to give this information out. (FOI act)

33. **Concern:**

What is the purpose of a break away pole.

**Response:**

If it is struck by a vehicle the pole breaks away to avoid damage.



**Some advantages of the proposal are:**

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.
7. A decrease in your PO Box Fees may be a result of this proposal.

**Some disadvantages of the proposal are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

**II. EFFECT ON COMMUNITY**

Ben Franklin is an unincorporated community located in Delta County. The community is administered politically by Delta County. Police protection is provided by the Delta County Sheriff Office. Fire protection is provided by the Pecan Gap Volunteer Dept. The community is comprised of retirees-30%, self employed 10%, commuters 30%, farmers 30%, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Ben Franklin Supply Water Closet . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Ben Franklin Post Office will be available at the Roxton Post Office. Government forms normally provided by the Post Office will also be available at the Roxton Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

None

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster was promoted on February 13, 2010. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. .

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 35,901 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	\$ 30,492
Fringe Benefits @ 33.5%	\$ 10,215
Annual Lease Costs	<u>+ \$ 3,600</u>
Total Annual Costs	\$ 44,307
Less Annual Cost of Replacement Service	<u>- \$ 8,406</u>
Total Annual Savings	<u>\$ 35,901</u>

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the Ben Franklin, TX Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Roxton Post Office, located five miles away.

The postmaster was promoted on February 13, 2010. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by rural route service.

The Ben Franklin Post Office provided delivery and retail service to 63 PO Box or general delivery customers and 36 delivery route customers. The daily retail window transactions averaged nine. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$35,901 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Ben Franklin Post Office , Pecan Gap Post Office and Roxton Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



KAY VAUGHAN  
Manager, Post Office Operations

03/30/2011  
Date

## Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the BEN FRANKLIN Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
  
  
  
  
  
  
  
  
  
  
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.
  
  
  
  
  
  
  
  
  
  
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

---

Name of Postal Customer

---

Signature of Postal Customer

---

Mailing Address

---

City, State, and ZIP Code

---

Date



05/11/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 05/31/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Allison Rizan".

ALLISON RIZAN  
Post Office Review Coordinator  
951 W BETHEL RD  
COPPELL, TX 75099-9331



**A. Office**

Name: BEN FRANKLIN State: TX Zip Code: 75415  
Area: SOUTHWEST District: DALLAS PFC  
Congressional District: Ralph Hall County: Delta  
EAS Grade: 11 Finance Number: 480710  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 36.

Prepared by: Allison Rizan  
Title: DALLAS PFC Post Office Review Coordinator  
Tele No: (972) 393-6485

Date: 06/02/2011  
Fax No: (972) 393-6336

**NOTICE OF TAKING PROPOSAL AND COMMENTS  
UNDER INTERNAL CONSIDERATION**

Date 05/11/2011

Postal Customers of the Ben franklin Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Ben franklin Post Office, which was posted 03/30/2011 through 05/31/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Ben franklin Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely,

A handwritten signature in cursive script, reading "Kay Vaughan".

KAY VAUGHAN  
951 W BETHEL RD  
COPPELL, TX 75099-9331



**A. Office**

Name: BEN FRANKLIN State: TX Zip Code: 75415  
Area: SOUTHWEST District: DALLAS PFC  
Congressional District: Ralph Hall County: Delta  
EAS Grade: 11 Finance Number: 480710  
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 39. There was not a premature appeal received.

Prepared by: Allison Rizan  
Title: DALLAS PFC Post Office Review Coordinator  
Tele No: (972) 393-6485

Date: 06/02/2011  
Fax No: (972) 393-6336

## Analysis of 60-Day Posting Comments

### Number of comments returned

Total questionnaires distributed	4
Favorable comments	0
Unfavorable comments	3
No opinion expressed	1
Total comments returned	4

### Postal Concerns

The following postal concerns were expressed

1. Concern (No Opinion):  
No Concern  
Response:
2. Concern (Unfavorable):  
You were concerned about having to travel to another post office for service

#### Response:

Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

### Nonpostal Concerns

The following nonpostal concerns were expressed



U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 01/10/2011																								
2. Post Office Name BEN FRANKLIN		3. State and ZIP + 4 Code TX, 75415-9996																										
4. District, Customer Service DALLAS PFC	5. Area, Customer Service SOUTHWEST	6. County Delta	7. Congressional District Ralph Hall																									
8. Reason for Proposal to Discontinue Unit is vacant and services 62 PO Boxes and does not meet the needs of over 2 hours earned.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing		12. Hours of Service																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: was promoted Occupied 02/13/2010  b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career  c. Current PM POSITION Level (150) Downgraded from EAS-11 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0 e. No of Others- 1 No of Career- 0 No of Non-Career- 1		a. Time M-F Sat Total Window Hours Per Week  a. Lobby Time M-F 8:00 - 4:00 Sat closed 35.00																										
13. Number of Customers Served		14. Daily Volume (Pieces)																										
a. General Delivery 0 b. P.O. Box 63 c. City Delivery 0 d. Rural Delivery 36 e. Highway Contract Route Box 0 f. Total 99 g. No. Receiving Duplicate Service 1 h. Average No. Daily Transactions 8.80		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr><td>a. First-Class</td><td>0</td><td>23</td></tr> <tr><td>b. Newspaper</td><td>0</td><td>2</td></tr> <tr><td>c. Parcel</td><td>0</td><td>0</td></tr> <tr><td>d. Other</td><td>0</td><td>1</td></tr> <tr><td>e. Total</td><td>0</td><td>26</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	0	23	b. Newspaper	0	2	c. Parcel	0	0	d. Other	0	1	e. Total	0	26	f. No. of Postage Meters		0	g. No. of Permits		0
Types of Mail	Received	Dispatched																										
a. First-Class	0	23																										
b. Newspaper	0	2																										
c. Parcel	0	0																										
d. Other	0	1																										
e. Total	0	26																										
f. No. of Postage Meters		0																										
g. No. of Permits		0																										
Finances a. FY		Receipts b. EAS Step 1 c. PM Fringe Benefits 2008 \$ 10,529 PM Basic Salary (33.5% of b.) 2009 \$ 7,163 (no Cola) \$10,215 2010 \$ 6,355 \$ 30492																										
15a. Quarters																												
<input type="checkbox"/> Postal Owned <input type="checkbox"/> Leased (if Leased, Expiration Date) 12/31/2013 Annual Lease \$ 3600  30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by)  Located in: <input checked="" type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
15b. Explain: No suitable quarters.																												
17. Schools, Churches and Organization in Service Area: No: 0 Schools - Pecan Gap Churches - 3 Organization - Ben Franklin Supply Water Closet.		19. Administrative/Emanating Office (Proposed): Name ROXTON EAS Level 13 Miles Away 5.4 Window Service Hours: M-F 8:00 - 4:00 SAT Lobby Hours: M-F 24 hours SAT PO Boxes Available: 23																										
18. Businesses in Service Area: No: 0 Ben Franklin Supply Water Closet		20. Nearest Post Office (if different from above): Name PECAN GAP EAS Level 11 Miles Away 5.3 Window Service Hours: M-F 8:00 - 4:00 SAT Lobby Hours: M-F 24 hours SAT PO Boxes Available: 73																										
21. Prepared by																												
Printed Name and Title ALLISON RIZAN		Signature ALLISON RIZAN		Telephone No. AC () (972) 393-6485																								
PO Discontinuance Coordinator Name ALLISON RIZAN		Telephone No. AC () (972) 393-6485		Location COPPELL, TX.																								



06/01/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record  
BEN FRANKLIN  
Docket Number 1354618 - 75415

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

A handwritten signature in cursive script, reading "Victor H. Benavides", written over a horizontal line.

VICTOR H BENAVIDES  
District Manager

## LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code:	BEN FRANKLIN, TX, 75415-9998
EAS Level:	11
District:	DALLAS PFC
County:	Delta
Congressional District:	Ralph Hall
Proposal:	<input checked="" type="checkbox"/> Close <input type="checkbox"/> Consolidate
Reason For Proposed:	was promoted
Alternate Service Proposed:	Rural Route Service
Customers Affected:	
Post Office Box:	63
General Delivery:	0
Rural Route:	0
Highway Contract Route (HCR):	0
City Route:	0
Intermediate Rural:	0
Intermediate HCR:	0
<b>Total number of customers:</b>	<b>63</b>

Date	Action
	Office suspended. Reason suspended:
	Suspension notice sent to Headquarters.
02/13/2010	Postmaster vacancy occurred. Reason: was promoted
	OIC: Career: 0 Noncareer: 1 Other Employees: 1
12/03/2010	District manager authorization to study.
01/27/2011	Questionnaires sent to customers. Number sent: 99 Number Returned: 39
	Analysis: Favorable 2 Unfavorable 20 No Opinion 17
03/08/2011	Petition received. Number of signatures: 0
	Concerns expressed:
04/25/2011	Congressional inquiry received: Yes
	Concerns expressed:
	Customers do not want their Post Office to close.
03/24/2011	Proposal and checklist sent to district for review.
03/18/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
03/24/2011	Proposal and invitation for comments posted and round-dated.
	Proposal and invitation for comments removed and round-dated.
	Comment Analysis:
	Favorable 0 Unfavorable 3 No Opinion 1 4
None	Premature PRC appeal received.
	Concerns expressed:
01/10/2011	Updated PS Form 4920 completed (if necessary).
06/01/2011	Certification of the official record.
	District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations.
	Headquarters logged in official record (option entry).
	Record returned to district for additional consideration.
	Record returned as not warranted.
	Final determination posted at affected office(s) and round-dated.
	Final determination removed and round-dated.
	Postal Bulletin Post Office Change Announcement form sent to Headquarters.
	No appeals letter received from Headquarters.
	Appeal to PRC received.
	PRC opinion received on appeal:
	Affirmed: Remanded: USPS Withdrawn:
	Address management systems notified to updated AMS report.
	Discontinuance announced in Postal Bulletin No.: Effective date:

Review Coordinator/person most familiar with the case:

ALLISON RIZAN	(972) 393-6485
Name/Title	Telephone Number
ALLISON RIZAN	(972) 393-6485
District Post Office Review Coordinator	Telephone Number

Date of Posting:

Posting Round Date:



Date of Removal:

Removal Round Date:

FINAL DETERMINATION TO CLOSE  
THE BEN FRANKLIN, TX POST OFFICE  
AND ESTABLISH  
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1354618 - 75415

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## I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service has determined to close the Ben Franklin, TX Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Roxton Post Office, located five miles away.

The postmaster position became vacant when the postmaster was promoted on February 13, 2010. An employee from a neighboring office may have been installed as the temporary officer-in-charge (OIC). Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for closing or consolidation due to the following reasons: Unit is vacant and services 62 PO Boxes and does not meet the needs of over 2 hours earned.

The Ben Franklin Post Office, an EAS-11 level, provided service from 08:00 to 16:00 Monday - Friday, to on Saturday and lobby hours of 8:00 - 4:00 on Monday - Friday and on Saturday to 63 Post Office box customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged nine transaction(s) accounting for nine minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$10,529 ( 27 revenue units) in FY 2008; \$7,163 ( 19 revenue units) in FY 2009; and \$6,355 ( 17 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On February 23, 2011, representatives from the Postal Service were available at Chapel at the Garden of Memories located at 5298 FM 128 to answer questions and provide information to customers. 18 customer(s) attended the meeting.

On January 27, 2011, 99 questionnaires were distributed to delivery customers of the Ben Franklin Post Office. Questionnaires were also available over the counter for retail customers at the Ben Franklin Post Office. 39 questionnaires were returned. 2 responses were favorable, 20 unfavorable, and 17 expressed no opinion regarding the proposed alternate service.

One congressional inquiry was received on April 25, 2011.

When this final determination is implemented, delivery and retail services will be provided by the Roxton Post Office, an EAS-13 level office. Window service hours at the Roxton Post Office are from 8:00 - 4:00, Monday through Friday, and on Saturday. There are 23 post office boxes available.

Retail service is also available at the Pecan Gap Post Office an EAS-11 level office, located five miles away. Window service hours at Pecan Gap Post Office are from 8:00 - 4:00, Monday through Friday and on Saturday. There are 73 post office boxes available for rent.

The following concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages  
**Response:** The customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
2. **Concern:** Customers expressed concern for loss of community identity  
**Response:** The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the suspended Post Office name and ZIP Code in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
3. **Concern:** Customers felt inclement weather and poor road conditions might impede delivery  
**Response:** The customer expressed a concern about inclement weather and poor road conditions, that this might impede delivery. Both inclement weather and heavy mail volume can cause deviations from the normal delivery schedule. However, the carrier is required to provide a vehicle of adequate size, equipped with necessary equipment (chains or snow tires, warning lights or signs, etc.) to serve the route safely and efficiently and in accordance with federal, state, and local motor vehicle laws and regulations.

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4. **Concern:** Customers inquired about mailbox installation and maintenance
- Response:** The customer expressed a concern about mailbox installation and maintenance. Customers are responsible for mailbox installation and maintenance. Mailboxes must be placed so that they may be safely and conveniently served by the carrier and must be located on the right-hand side of the road in the direction of the carrier's travel. Mailbox supports should conform to state laws and highway regulations. The Postal Service recommends that customers contact the administrative postmaster or carrier for advice on placement of mailboxes and mailbox height and supports.
5. **Concern:** Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities
- Response:** The customer expressed a concern about the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities. Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings of approximately totalsavings. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.
6. **Concern:** Customers stated the town was incorporated and should have a postmaster
- Response:** The customer stated that the town was incorporated and should have a postmaster. The incorporated status of a town has no bearing on its requirements for postal services. A CPO will give a member of the community an opportunity to bid on the CPO and will provide the same level of service to the community.
7. **Concern:** Customers wanted the post office to stay the same. Customers said the CPO would be a disservice to the community
- Response:** The customer expressed a concern about the establishment of a Community Post Office (CPO). The CPO will be contracted to provide at least the same hours as the present post office. Depending on the location, the CPO may provide extended lobby hours. A CPO provides the same services as the suspended Post Office, except for permit mail acceptance.
8. **Concern:** Customers were concerned about a change of address
- Response:** The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.
9. **Concern:** Customers were concerned about growth in the community
- Response:** The customer expressed a concern about growth in the community. The growth of a community does not depend on the location of a post office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.
10. **Concern:** Customers were concerned about having to travel to another post office for service
- Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

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11. **Concern:** Customers were concerned about loss of employment in the community
- Response:** The customer expressed a concern about the loss of employment in the community. The postmaster position is vacant and there is no guarantee that any replacement postmaster would be from the community.
12. **Concern:** Customers were concerned about mail security
- Response:** The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
13. **Concern:** You were concerned about having to travel to another post office for service
- Response:** The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.
14. **Concern:** Can we have a secured box on a county road?
- Response:** Yes
15. **Concern:** Could Pecan Gap or Roxton be closed next?
- Response:** The Postal Service is looking at all offices.
16. **Concern:** Customer concerned that they won't get delivery.
- Response:** Every customer is entitled to one form of free delivery.
17. **Concern:** Customer were concerned about losing their bulletin board.
- Response:** The community bulletin board may have to be moved to another location.
18. **Concern:** Customers are concerned about their boxes being knocked down.
- Response:** This could happen. Report these issues tot he Postmaster and local Sheriff's office.
19. **Concern:** Customers expressed concern over the dependability of rural route service
- Response:** The customer expressed a concern over the dependability of rural route service. Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.
20. **Concern:** Customers questioned the economic savings of the proposed discontinuance
- Response:** The customer questioned the economic savings of the proposed discontinuance. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates an positive annual savings.

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21. **Concern:** Customers wanted to know why the customer lines were so long at the adminoffice Post Office
- Response:** The customer expressed a concern about the waiting time at the administrative Post Office. The administrative Post Office serves a much larger community and has a heavier retail window workload. This concern has been brought to the attention of the administrative postmaster scan monitor window operations and ensure that customers do not have an unreasonable wait to obtain services. The carrier can provide retail services, alleviating the need for customers to go to the post office for service.
22. **Concern:** Customers were concerned about senior citizens
- Response:** The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
23. **Concern:** Customers were upset in 1995 when the Post Office wanted to close the office. The community built the new office and it was their understanding it would not be closed.
- Response:** Due to the finacial issues the Postal Service is having we are having to make difficult decisions.
24. **Concern:** Does the Postal Service want to make money or break even?
- Response:** We would like to make money.
25. **Concern:** How could the Postal operate with a negative balance?
- Response:** The Postal Service has been running on a negative balance for several years and is about to hit the maximum allowed.
26. **Concern:** How much are the utilities for this building?
- Response:** I am unable to give that information out. (FOI Act)
27. **Concern:** If the community had supported the PostOffice more would that have made a difference.
- Response:** It may have.
28. **Concern:** If the Postmaster General took a pay cut it would help the Postal Service.
- Response:** The Postmaster General is working to correct our financial issues. Postal employees are paid fairly in comparison to the private sector.
29. **Concern:** Is President Obama closing this Post Office.
- Response:** No
30. **Concern:** This city has a Historical marker. Ben Franklin has a lot of history, has that been included in this study?
- Response:** I had a picture of the Historical marker. If there is any other information please send it to me as soon as possible.
31. **Concern:** What is the closing process?
- Response:** I will include all the information from this meeting and your questionnaires in a packet. The packet will be submitted to Headquarters for a decision. After a decision is made the public has 30 days to make an appeal.
32. **Concern:** What is the cost of an Postal employee working 2 hours?



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**Response:**

We are unable to give this information out. (FOI act)

**33. Concern:**

What is the purpose of a break away pole.

**Response:**

If it is struck by a vehicle the pole breaks away to avoid damage.

**Some advantages of the final determination are:**

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.
7. A decrease in your PO Box Fees may be a result of this final determination.

**Some disadvantages of the final determination are:**

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

This final determination to close the Ben Franklin Post Office was posted with an invitation for comment at the Ben Franklin Post Office, Pecan Gap Post Office and Roxton Post Office from March 30, 2011 to May 31, 2011. The following additional concerns were received during the proposal posting period:

NONE

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

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## II. EFFECT ON COMMUNITY

Ben Franklin is not an incorporated community located in Delta County. The community is administered politically by Delta County. Police protection is provided by the Delta County Sheriff Office. Fire protection is provided by the Pecan Gap Volunteer Dept. The community is comprised of retired people, farmers/ranchers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Ben Franklin Supply Water Closet . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Ben Franklin Post Office will be available at the Roxton Post Office. Government forms normally provided by the Post Office will also be available at the Roxton Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

None

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

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### III. EFFECT ON EMPLOYEES

The postmaster was promoted on February 13, 2010. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 35,901 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	\$ 30,492
Fringe Benefits @ 33.5%	\$ 10,215
Annual Lease Costs	<u>+ \$ 3,600</u>
Total Annual Costs	\$ 44,307
Less Annual Cost of Replacement Service	<u>- \$ 8,406</u>
Total Annual Savings	<u>\$ 35,901</u>

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service has determined to close the Ben Franklin, TX Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Roxton Post Office, located five miles away.

The postmaster was promoted on February 13, 2010. If the office has a noncareer PMR, they may be separated from the Postal Service. No other employee(s) will be adversely affected. Post office workload has declined. Effective and regular service will continue to be provided by rural route service.

The Ben Franklin Post Office provided delivery service to no customers and 63 PO Box customers. The daily retail window transactions averaged nine. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services will be available from the carrier, alleviating the need to travel to a Post Office for service. The Postal Service will save an estimated \$35,901 annually. A disadvantage to some may be in meeting the carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Ben Franklin Post Office, Pecan Gap Post Office and Roxton Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Ben Franklin Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Ben Franklin Post Office, Pecan Gap Post Office and Roxton Post Office during normal office hours.



Dean J Granholm  
 Vice President of Delivery and Post Office Operations

06/30/2011

Date